



The Schelwood Trust

**Herschel Grammar School
Person Specification – Catering Assistant**

	Essential	Desirable
Qualifications and experience		
Experience of the preparation and cooking of simple food and beverages.	√	
Experience of serving customers at the counter or from a trolley or kiosk as required.	√	
Experience of all aspects of cleaning equipment (light and heavy) – surfaces, floors, cooking utensils, cutlery, glassware, tables etc as required.	√	
Previous experience of working in a school or education setting.		√
Previous experience of working in a catering environment.		√
Skills		
The ability to work to specified procedures consistently.	√	
The ability to complete tasks speedily and accurately.	√	
The ability to communicate effectively with colleagues, students, staff and visitors.	√	
The ability to complete necessary documentation as required.	√	
Personal Attributes		
High standards of personal hygiene	√	
Professional integrity and honesty.	√	
A commitment to a team ethos.	√	
A friendly persona and 'will do' attitude.		√
Empathy for students, parents, staff and the community.		√
Commitment to maintaining the caring and supportive ethos of the school.	√	√
Flexibility to work extra school events as required		√
Safeguarding		
Commitment to promoting and safeguarding the welfare of children and young people.	√	
Satisfactory Enhanced DBS clearance	√	